

**STANDING ORDER MANDATE**

*Please forward completed mandate to your bank*

To \_\_\_\_\_ Bank \_\_\_\_\_ Sort code \_\_\_\_\_  
\_\_\_\_\_ Branch \_\_\_\_\_

**A. Customers Details**

Account Name \_\_\_\_\_ Account Number \_\_\_\_\_  
Tel No-work \_\_\_\_\_ Tel No-home \_\_\_\_\_

Please set up the following Standing Order and debit my/our account accordingly for the benefit of the following recipient:

**B. Recipient Details**

Name of Organisation: **Wellspring Scotland Ltd**  
Bank & Branch Name: **Bank of Scotland, 61 Leith Walk, Edinburgh, EH6 8LS**  
Sort code: **80-02-71**  
Account: **00890909**

**C. About the Payment**

**Amount Details** (tick as appropriate):

Amount of Payment: £10  £20  £50  £100  Other £.....   
(specify)

Amount of Payment in words: \_\_\_\_\_

**When Paid:**

Day or Date of Payments: \_\_\_\_\_ Frequency: \_\_\_\_\_  
(e.g., Friday 1<sup>st</sup>, 30th May) (e.g., Monthly, weekly)

Commencing: \_\_\_\_\_

Total number of payments: \_\_\_\_\_ or Expiry date: \_\_\_\_\_ or Until Further Notice: \_\_\_\_\_

**D. Customer Signature:**

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

**NOTE TO BANK**

**Please forward confirmation of this standing order to:**

Wellspring Scotland Ltd, 13 Smith's Place, Edinburgh, EH6 8NT.

Fax: 0131 553 4506; Tel: 0131 553 6660; e-mail: mail@wellspring-scotland.co.uk. Thank you.